

Vendors must set up during designated set up times - 8:00 A.M. - 10:30 A.M.



**CCCD VENDOR APPLICATION - SATURDAY, SEPTEMBER 16, 2023 11:00 A.M. - 6:00 P.M.**

**Vendors are responsible for booth set up and break down  
Backdrops and Pop ups (White) required  
Assignments of tables are done by an outside source - please no special requests  
Vendors serving food need to obtain their own permit  
from the Town of Bourne  
Certificate of Liability required where applicable (be sure to use business name)  
Payment must accompany Application for acceptance**

**PAYMENT**

**Make checks payable to:**

**Cape Cod Canal Region Chamber of Commerce (CCCRC)**

70 Main Street, Buzzards Bay, MA 02532

(508) 759-6000 x11

[Member@capecodcanalchamber.org](mailto:Member@capecodcanalchamber.org)



**Credit Cards**

Credit Card No.: \_\_\_\_\_ Security Code: \_\_\_\_\_

Address for Card: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

**Vendor Information**

- **All booths are *Outdoor spaces*** (Rain or Shine)
- No stakes in the ground - Please use sandbags or bricks.
- Your product must be *high* quality for acceptance. Applications will be confirmed via email.
- If you have no social media presents, please send photos.
- Vendors must provide a table, tenting, backing, and trash receptacle (preferably white tenting).

**Contact Information**

Contact Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: MA Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Website or Social Media: \_\_\_\_\_

Email: \_\_\_\_\_

Description of items Selling: \_\_\_\_\_

Outside Booth size (circle one): **10x10 - \$150**

**10x 20 - \$200**

## Requirements

- Vendors **may not share or “co-op”**.
- All booths must remain intact during event hours.
- Vendors selling or sampling food items or personal care items must comply with all Town of Bourne Board of Health and Fire Department permitting and requirements and must display permits onsite.
- Permit fees are the responsibility of the vendor.
- Vendors sampling or selling foods must provide a certificate of liability insurance that names The **Cape Cod Canal Region Chamber of Commerce** as an additionally insured. Insurance must include \$1 million of coverage. Your business name must be referenced.
- Event organizers reserve the right to remove any item they deem inappropriate.
- One must confine all his or her operations to the space described on this license and not operate in the aisles or in such a manner as to be a nuisance or annoyance to the public or other exhibitors.
- Booths must be broken down no longer than one hour past the event end time.
- Vendors who fail to clean up debris from their booths will be subject to a \$150.00 cleaning fee.
- Vendors that break down early will not be invited back.

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**Location: Cape Cod Canal - Buzzards Bay Park, 70 Main Street, Buzzards Bay, MA 02532**

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***This contract is revocable at any time by the Cape Cod Canal Region Chamber of Commerce without liability in contract or tort for direct or consequential damages by the licensee. Deposits are non-refundable.***

***I have read the contract and agree to the rules and regulations as stated above. It is understood that before setup, FEE is to be paid in full. No contract will be approved without approval of the Cape Cod Canal Region Chamber of Commerce. The Vendor agrees to indemnify, save and hold harmless of and from all claims, demands, causes of action, liability and expense, including reasonable attorney fees, in connection with loss of life, personal injury or damage to property arising during the term of this lease, or leased premises, to the extent that the same is cause by any act or omission of lessee.***

**Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

### OFFICIAL USE

Date Received \_\_\_\_\_ Approved: \_\_\_\_\_ Profile Number: \_\_\_\_\_

Payment Received \_\_\_\_\_ Check # \_\_\_\_\_ Invoice # \_\_\_\_\_

**Database w/description**

**Spread Sheet**

**Web page Entered**

**Hole Punch/Binder**

**Scan/file/attach to DB (web)**

**Researched**

**Confirmation Email w/logo**

**Affiliation Coded**

**Posted**